



THE AMERICAN
BUSINESS SCHOOL

PARIS

DEGREE SEEKING STUDENT - UNDERGRADUATE ADMISSIONS

APPLICATION FORM

I am applying for the

☐ BBA 1st

☐ BBA 2nd

☐ BBA 3rd

☐ BBA 4th

For the

☐ Fall semester 20____

☐ Spring semester 20____

Please note:

- All information will remain confidential. Family information will only be used in case of an emergency.
- We have requested information in a format that corresponds to the diversity of family situations. If certain addresses and telephone numbers requested are the same, just indicate "same as above". Please indicate the employers and business telephone numbers of your parents if applicable.

CANDIDATE'S INFORMATION

☐ Male

☐ Female

Last/Family name:

First name:

Date of Birth:

Day

Month

Place of Birth :

Year

Nationality - citizenship: 1)

2)

Mother tongue:

Language Proficiency (1) English:

French:

Others:

(1) A: Fluent

B: Good working knowledge

C: Simple conversational level

D: Some understanding

• Permanent address :

City and Postal/Zip Code

Country

Home Phone

Cell Phone

Email address

• Current mailing address if different from permanent address : Valid until

Day

Month

Year

Street

City and Postal/Zip code

Country

- Please indicate how you heard about the American Business School Paris?

FAMILY INFORMATION

- Father's name :

Occupation :

Company :

Home address

City and Postal/Zip Code

Country

Home Phone

Email address

Cell Phone

Business Phone

Email address

- Mother's name :

Occupation :

Company :

Home address

City and Postal/Zip Code

Country

Home Phone

Email address

Cell Phone

Business Phone

Email address

If you are under 18 while attending the American Business School and your parents reside outside France please supply the name of an eventual guardian representing your family in France

- Guardian's name :

Occupation :

Company :

Home address

City and Postal/Zip Code

Country

Phone

Email address

EDUCATION

- List all secondary schools you have attended

Name

Location

Dates

Degree awarded

- If you have already studied in an university (transfer student), list all universities you have attended

Name

Location

Dates

Degree awarded

- If you have taken any language proficiency exams please indicate below:

PERSONAL PROFILE AND CAREER OBJECTIVES

- Participation in associations, sports, arts, etc. Please list relevant information:

- What are your personal objectives?





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PARIS

APPLICATION CHECKLIST

- ☐ The Application form completed
- ☐ A photocopy of Passport
- ☐ A certified copy of your end of secondary school/high school diploma or equivalent. Candidates must apply before receiving their final secondary results. Admissible candidates will be granted conditional acceptance
- ☐ Certified copies of your transcripts for all university level studies that have been completed (translated if not in English or French)
- ☐ Any document you think to be important (recommendation letters, awards...)
- ☐ The non-refundable application fee paid by check made out to IGS (Institut de Gestion Sociale) or online: **www.absparis.com**

For candidates living outside France

- ☐ TOEFL score or equivalent (IELTS, Cambridge test...) – non applicable for native speakers
- ☐ A statement of purpose explaining why you want to study International Business at the American Business School Paris in France
- ☐ A letter of recommendation from a teacher or an employer



REJOINDRE L'AMERICAN BUSINESS SCHOOL PARIS

Quelles sont les conditions d'admission ?

Les étudiants titulaires d'un baccalauréat ou d'un diplôme étranger équivalent sont admissibles en première année du Bachelor of Business Administration. Les candidats doivent s'inscrire avant d'avoir obtenu les résultats de leur Baccalauréat ou diplôme de fin de secondaire. L'admission définitive sera conditionnée par l'obtention du diplôme.

En cas d'admissions parallèles, l'American Business School prend en compte les matières déjà suivies avec succès au niveau universitaire et qui sont équivalentes à celles de l'école. Ainsi les étudiants peuvent intégrer la 1ère, 2ème, 3ème ou 4ème année en fonction des matières déjà étudiées.

Candidats résidant en France :

Les candidats doivent passer les épreuves d'admission comprenant un test d'anglais, un test de mathématique et de raisonnement numérique, un test de culture générale et un entretien avec un jury d'admission. Pour prendre connaissance des dates des épreuves d'admission consultez le site internet de l'école : www.absparis.com.

Pour s'inscrire aux épreuves, envoyer votre dossier incluant toutes les pièces demandées au comité d'admissions au plus tard 15 jours avant les dates des épreuves. Les candidats jugés admissibles seront convoqués aux épreuves d'admission. Aucun dossier incomplet ne sera examiné.

Les candidats ayant obtenu leur diplôme de fin d'études secondaires dans une école où la langue d'enseignement est l'anglais sont dispensés du test d'anglais. Certains candidats peuvent être admis sous condition de suivre le cours intensif d'anglais qui est organisé avant le début de chaque semestre.

Candidats résidant à l'étranger :

Les candidats sont admis sur dossier. Le jury examinera avec attention les recommandations et votre lettre de motivation. Adresser votre demande de candidature et les pièces demandées au plus tard : fin mai pour intégrer l'école en Septembre et fin octobre pour intégrer l'école en janvier.

BECOME AN AMERICAN BUSINESS SCHOOL STUDENT

What are the Admission requirements?

High School diploma or end of secondary school diploma. 1st year candidates must apply before having received their final secondary results. Admissible candidates will be granted conditional acceptance.

Transfer students are admissible into the 1st, 2nd, 3rd or 4th year of the American Business School program. Coursework already completed can be transferred, subject to equivalency with existing American Business School courses and satisfactory performance.

Admission for candidates living in France

Candidates living in France must enroll in and take a series of Admissions exams: English, math, general culture and an individual interview.

For dates of upcoming admissions exams, please consult the website: www.absparis.com.

To enroll in an admissions session, please send an application form, complete with all supplementary documentation, to the Admissions Office at the American Business School. Incomplete applications will not be considered. Students who have graduated from a secondary institution where the language of teaching is English are not required to take the English test. Certain admitted students may be required to take the Intensive English course before beginning the academic year.

Candidates applying from outside France

Candidates who do not reside in France will be admitted based on the quality of their application and may be requested to have a telephone interview. Particular attention will be given to letters of recommendation and the statement of purpose.

To apply from outside France, please send completed applications by: - the end of May, if applying for the September session. - the end of October, if applying for the January session.

Should you require any additional information, please do not hesitate to contact us:

Admissions Committee

Tel: + 33 (0)1 80 97 65 66

Email: absparis@groupe-igs.fr

Please send your application to:

American Business School

Admissions Committee 12 rue Alexandre Parodi 75010 PARIS FRANCE



www.absparis.com

The American Business School Paris – IGS International 12 rue Alexandre Parodi – 75010 PARIS, France

ÉTABLISSEMENT D'ENSEIGNEMENT SUPÉRIEUR TECHNIQUE PRIVÉ

• What are your main qualities?

• What are your weaknesses?

• Do you know already what job you would like to do? If yes, what kind and why?

• How would you describe professional success?

• What event has had the most impact on you in the past year and why?

• Describe any professional experience you may have

Employer	Position	From	to

• I certify that the above information is correct. The school reserves the right to cancel the registration in the case of any misrepresentation of the academic results and/or your English language level.

Signature

Date



www.absparis.com

The American Business School Paris – IGS International 12 rue Alexandre Parodi – 75010 PARIS, France

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